

ORDER No. 4/VII/2024
of the Director of the Warsaw Chamber Opera
dated 16 July 2024

regarding the organization of auditions for the Warsaw Chamber Opera's Period Instruments Orchestra MUSICAE ANTIQUAE COLLEGIUM VARSOVIENSE for the position of REHEARSAL-PIANIST and the establishment of audition regulations.

Pursuant to § 11 paragraph 1 and paragraph 2 points 1, 2 and 5 of the Statute of the Warsaw Chamber Opera, in connection with § 8 point 23 of the Work Regulations of the Warsaw Chamber Opera, I order as follows:

§1

I order auditions for the Warsaw Chamber Opera's Period Instruments Orchestra - MUSICAE ANTIQUAE COLLEGIUM VARSOVIENSE for the position of REHEARSAL-PIANIST.

§2

Applications for the auditions referred to in § 1 should be sent by email to: przesluchania@operakameralna.pl by 2 September 2024.

§3

1. I establish the Audition Regulations specifying the rules of their conduct as specified in § 1. The Regulations constitute Appendix No. 2 to this Order. The announcement of the audition constitutes Appendix No. 1 to this Order.
2. The application form constitutes Appendix No. 1 to the Audition Regulations.
3. The audition programme and requirements constitute Appendix No. 2 to the Audition Regulations.
4. The information clause on the processing of personal data constitutes Appendix No. 3 to the Audition Regulations.

§4

The execution of this Order is entrusted to the Department of the Artistic Work Organization of the Warsaw Chamber Opera.

§5

This Order comes into force on the date of its signature.



Appendix No. 1 to the Order No. 4/VII/2024
of the Director of the Warsaw Chamber Opera
dated 16 July 2024

THE ANNOUNCEMENT

The Warsaw Chamber Opera announces auditions for the Period Instruments Orchestra
MUSICAE ANTIQUAE COLLEGIUM VARSOVIENSE for the position of:

REHEARSAL_PIANIST

The audition will take place on **16th September 2024** at the theatre of the Warsaw Chamber (al. Solidarności 76b, 00-145 Warsaw).

In order to participate in the audition, please send an application form by email to: przesluchania@operakameralna.pl by **2 September 2024 at 12:00 PM**, including:

- candidate's CV,
- contact details,
- completed and signed application form – Appendix No. 1 to the Regulations (downloadable from the website) with the mandatory clause concerning consent to the processing of personal data, as follows:

“I consent to the processing of my personal data by the Warsaw Chamber Opera, located at 31 Obrońców Street in Warsaw, contained in my recruitment application form for the purposes of the current recruitment”

In the email's title, please include your name, surname and the note “REHEARSAL-PIANIST Audition”

Audition programme:

1. Performance (playing the piano and singing vocal parts) of the following excerpts from W. A. Mozart's operas:
 - *Le nozze di Figaro* – finale of Act II
 - *Die Zauberflöte* – quintet *Wie? Wie? Wie? Ihr an diesem Schreckensort?*
2. Presentation of any solo piano piece of advanced difficulty.
3. Sight-reading of excerpts from piano reductions (operatic and cantata-oratorio repertoire created before 1840).
4. Working with a singer and conductor (sheet music will be provided to qualified candidates by 10 September 2024).

The Warsaw Chamber Opera reserves the right to make a preliminary selection of candidates based on the submitted documentation.



Appendix No. 2 to the Order No. 4/VII/2024
of the Director of the Warsaw Chamber Opera
dated 16 July 2024

Audition to the Period Instruments Orchestra of the Warsaw Chamber Opera MUSICAE
ANTIQUAE COLLEGIUM VARSOVIENSE for the position:
REHEARSAL-PIANIST

AUDITION REGULATIONS

1. Audition organizer:

The auditions are organized by the Warsaw Chamber Opera (WOK).

2. Information about auditions:

Information about the auditions will be publicly announced by WOK by posting it on the WOK notice board and the website www.operakameralna.pl under the Opera – Auditions tab at least 30 days before the planned audition date.

3. Audition Date and Venue:

The auditions will take place on **16th September 2024**, at the theatre of the Warsaw Chamber Opera (al. Solidarności 76b, 00-145 Warsaw). Candidates will be informed of the schedule and exact location of the auditions and rehearsals via email at least five days in advance. The audition organizer is not responsible for delays and errors in electronic communication resulting from the operation of external telecommunication systems

4. Nature of the Auditions:

The auditions are open. During the auditions, apart from the WOK Commission and representatives of the WOK Management, only employees of the WOK Artistic Division may be present as observers.

5. Applications for Auditions:

Applications for auditions should be submitted electronically to the email address: przesluchania@operakameralna.pl by **2 August 2024, no later than 12:00 PM.**

The application should include:

- candidate's CV,
- contact details,
- completed and signed application form – Appendix No. 1 to the Regulations (downloadable from the website) with the mandatory clause concerning consent to the processing of personal data, as follows:

“I consent to the processing of my personal data by the Warsaw Chamber Opera, located at 31 Obrońców Street in Warsaw, contained in my recruitment application form for the purposes of the current recruitment”

6. Audition Programme and Requirements:

The audition programme is specified in Appendix No. 2 to the Regulations.

7. Audition Procedure:

The auditions include performing the specified excerpts from operas as outlined in the regulations, singing the vocal parts, performing a prepared solo piece and working with a singer and conductor. The sheet music materials related to the work with the singer and conductor will be provided to qualified candidates by 10 September 2024

8. Evaluation Committee:

The candidates' performance will be evaluated by a committee composed of no fewer than 2 members, selected by the WOK management. The jury will decide the course of the auditions.

9. Evaluation Criteria:

The committee will evaluate candidates using a scoring system from 0 to 25. The evaluation will consider the following criteria:

- Level of technical proficiency
- Musicality
- Skills in piano accompaniment, including singing vocal parts and working under the direction of conductor
- Skills in performing recitatives
- Sight-reading ability
- Overall artistic impression

10. Jury Decisions:

In case of disputes, the chairman of the jury will have the final vote.

11. Preliminary Application Verification:

The organizer will conduct a preliminary verification of the applications and invite selected candidates to the auditions. By **10 September 2024**, all candidates will be informed by email about the decision regarding their qualification for the auditions.

12. Audition Recording:

The auditions will be recorded audio visually for archival purposes.

13. Information on Results:

All candidates will be informed about the recruitment results by email. The list of candidates who successfully pass the recruitment process and receive a job offer at the WOK will also be posted on the Warsaw Chamber Opera's website – www.operakameralna.pl.

14. Employment:

Candidates who complete the auditions with the best results may be engaged by the WOK.

15. Employment Decision:

The decision to employ a candidate is made by the WOK Management.

16. Participation Costs:

The Warsaw Chamber Opera does not provide accommodation and does not reimburse travel expenses for the participants of the auditions.



Appendix No. 1 to the Regulations

Audition for the position REHEARSAL-PIANIST 16th September 2024

APPLICATION FORM

First Name:.....

Last Name:.....

Instrument:

Date of Birth:.....

Citizenship:.....

Phone:

E-mail Address:

Correspondence Address:

I consent to the processing of my personal data by the Warsaw Chamber Opera, located at 31 Obrońców Street in Warsaw, contained in my recruitment application form for the purposes of the current recruitment process. I declare that I have received information from the data controller for the audition participants.

.....
Signature



Appendix No. 2 to the Regulations

Audition for the position REHEARSAL-PIANIST 16th September 2024

AUDITION PROGRAMME

1. Performance (playing the piano and singing vocal parts) of the following excerpts from W. A. Mozart's operas:
 - *Le nozze di Figaro* – finale of Act II
 - *Die Zauberflöte* – quintet *Wie? Wie? Wie? Ihr an diesem Schreckensort?*
2. Presentation of any solo piano piece of advanced difficulty.
3. Sight-reading of excerpts from piano reductions (operatic and cantata-oratorio repertoire created before 1840).
4. Working with a singer and conductor (sheet music will be provided to qualified candidates by 10 September 2024).



INFORMATION FROM THE DATA CONTROLLER FOR AUDITION PARTICIPANTS

In compliance with the requirements of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation “GDPR”), we inform you about the principles of processing your personal data and your rights related to it.

1. The controller of your personal data is the **Warsaw Chamber Opera (“WOK”), 31 Obrońców Street, 03-933 Warsaw.**
2. If you have any questions regarding the manner and scope of processing your personal data by WOK, as well as your rights, you can contact the Data Protection Officer at WOK via email at iod@operakameralna.pl.
3. The data controller – WOK – processes your personal data for the purposes of the auditions as specified in the announcement:
Basic identification data:
First name and last name, date and place of birth, citizenship, phone number, email address, correspondence address;
Other data: photo and CV data, data from recordings.
4. In connection with the processing of data for the purposes mentioned in point 3, the recipients of your personal data may be:
 - a) public authorities and entities performing public tasks or acting on behalf of public authorities, to the extent and for the purposes that arise from universally applicable law;
 - b) other entities that, under appropriate agreements signed with WOK, process personal data for which WOK is the Data Controller.
5. Your personal data will be processed for the period necessary to achieve the purposes specified in point 3, and after that time for the period and to the extent required by universally applicable law, subject to paragraph 4.
6. In connection with the processing of your personal data, you have the following rights:
 - a) the right to access your personal data, including the right to obtain a copy of this data;
 - b) the right to request rectification (correction) of personal data if the data is incorrect or incomplete;
 - c) the right to request the deletion of personal data (the so-called right to be forgotten) if:
 - the data is no longer necessary for the purposes for which it was collected or otherwise processed,
 - you have objected to the processing of personal data,
 - the personal data is processed unlawfully,
 - the personal data must be deleted to comply with a legal obligation;
 - d) the right to request the restriction of the processing of personal data if:
 - you contest the accuracy of the personal data,
 - the processing is unlawful, and you oppose the deletion of the data, requesting instead its restriction,

- the Data Controller no longer needs the data for its purposes, but you need it to establish, defend, or pursue claims,
 - you have objected to the processing of data, pending the verification of whether the legitimate grounds of the controller override the grounds of objection;
- e) the right to data portability if the following conditions are met together:
- the data processing is based on an agreement with the person concerned or on the consent given by this person,
 - the processing is carried out by automated means;
- f) the right to object to the processing of data – to exercise this right, you should contact WOK at iod@operakameralna.pl or at the WOK's registered office address, unless we can demonstrate that the processing is necessary for purposes arising from legitimate interests pursued by the Controller or by a third party.
7. If the processing of personal data is based on the consent of the individual (Article 6(1)(a) GDPR), you have the right to withdraw this consent at any time. The withdrawal does not affect the lawfulness of the processing carried out based on the consent before its withdrawal
8. If you become aware of unlawful processing of your personal data by WOK, you have the right to lodge a complaint with the supervisory authority responsible for data protection matters.
9. When the processing of personal data is based on the consent of the individual, providing your personal data to the Controller is voluntary.
10. Providing your personal data is mandatory when the legal basis for processing personal data is a legal provision or a contract between the parties.
11. If you want your CV to be used for other auditions conducted by the Warsaw Chamber Opera, please include the following consent in your CV: *“I consent to the processing of my personal data contained in my application by the Warsaw Chamber Opera, located in Warsaw at 31 Obrońców Street, for the purposes of future auditions”*
- You can withdraw your consent at any time by contacting the Controller at the email address: przesluchania@operakameralna.pl.